



01.23.15

WARRANTY PROCEDURE

- 1.** Prior to submitting any warranty paperwork, the roofing contractor must be a **2001 Co. Approved Applicator** and have an approved **Line of Credit**.
- 2.** Submit a 2001 Co. **Job In Bidding Form** and a Google Map screenshot with roofs clearly marked for a **Wind Vented System approval and job submittal** equalizer valve layout from the 2001 Co. Technical Department.
- 3.** Submit a completed **Pre-Installation Notice** (PIN) form with approved valve layout, 2001 Co. details and other required documents such as ASCE-7 forms, if required.
- 4.** After the PIN is approved, arrange the start date with the local Sales Representative for proper interpretation of details and specifications for the specific job.
- 5.** If the contractor needs a job start-up with technical 2001 Co. assistance, coordinate this directly with 2001 Co. at 1.800.537.7663.

Note: Job Start Up Training is required for all contractors doing their first 2001 Co. job. The cost for 2001 Co. personnel doing a start-up training is \$750.00 per day plus portal-to-portal expenses.



6. Order required materials through the 2001 Co. Sales Representative.
7. After job completion, submit **Job Completion Form** with all Warranty, Rider, Design\Royalty Service fees and other related costs to 2001 Co.
8. Monetary sums for **Royalty/Design Fees, Warranties and Riders** must be sent directly to 2001 Co.
9. Coordinate an inspection date with the 2001 Co. Technical Department at 1-800-537-7763.
10. Assist the 2001 Co. roofing inspector during inspection and make repairs as required during the roof inspection when possible.
11. After the punch list and/or the re-inspection punch lists are complete, the roofing contractor must sign and return **Contractor Corrections Punch List** form.
12. Properly filled out owner, building location and other warranty and rider information submitted to 2001 Co. Warranty Dept. This information should be submitted correctly on the PIN, however if the PIN information is incorrect, please submit revised information to the 2001 Co. Warranty Department before the warranty is processed.



- 13.** The 2001 Co. **Warranty and Riders** will be mailed to the installing contractor. “All bills shall be paid in full to 2001 Co. and the independent distributor and the licensed applicator before the 2001 Co. has any obligations under this limited warranty” this is a clause in the 2001 Co. warranty.
- 14.** The 2001Co. Warranty and Riders will be mailed to the installing contractor. This gives the contractor the option to hold the warranty until paid in full. The warranty is not valid until contractor has paid 2001 Co. in full for that job.
- 15.** 2001 Co. provides warranty inspection pictures to contractor and job profile for contractor to use for sales promotions.